# The California State University Application for Intrasystem Concurrent Enrollment

(See instructions on next page)

This application is to be used by California State University students who wish to enroll concurrently at another CSU campus.

PA	RT	I. TO BE COMPLETED BY	Y STUI	DENT	•								
(A)	1.	Semester/Quarter of enrollment: Home Campus  Home campus student ID #											
	3.												
	4.												
	5.	Have you previously attended the If yes, what was the last term of a	ttendand	ce? (te	rm/y	ear)							
	6. Legal name												
					First Middle 8. Date of birth				Maiden				
	7.	Social Security Number				o. Date of birtin			Mont	n D	<b>D</b> ay	Year	
	9.	Mailing address	Street	11			<u> </u>		G				7.
	10o	Home talanhane # ( )					Ci	-	State				Zip
	roa.	. Home telephone # ( )											
	11.	Class level at time of planned en					100.	L Man					
		□ Freshman □ Sophomore □ Junior						□ Gradu	ate		Postba	ccalaureate	
	12.	Major field				and/or credential objective							
		Are you receiving financial aid?						or crodenium					-
		ng of course(s) planned at host cam					to assure the	ıt coursework	completed at h	ost camr	ous can be	e used i	to meet home
		pus requirements.	риз. Си	ie siio.	ara o	e taiten	to assure the	a course work	completed at h	ost camp	as can se	asea	to meet nome
		Courses at Host Campus Units			;		uivalent Courses at Home Campus			Uni	its	Dept.	. Chairman
_	•			Q S					Campus	Q			pproval
_		ule No:			]	None					Po	auli	a Pierce
Tit	tle:												
Stu	dent	res as stated. 's Signature						Date					
		II. TO BE COMPLETED BY											
Residence status for fee purposes: Resident					Nonresident								
		of residenceonal (Visa) student at time of enrollment: No □ Yes				Yes	П			Cert	Certification		
Maximum total units approved								Fees Paid forterm					
DE	OTOT	ED A DIG CEDITIFICATION I	4 4	1		1	1.4			of	()	= \$	
		TRAR'S CERTIFICATION: I certifying to the official records of this came									(year)		
		ng student, that the student qualifie											
		f Title 5, that the student has compl						ements, and th	at this	Signa	ture of H	ome Ca	ampus Official
		on approves this request for tempora	-				-						
Signature													
							Home Camp	ous					
		III. TO BE COMPLETED BY			/IPU	S							
A.	A. Approval for enrollment at host campus: Granted					Denied  Date				Fee Payment/Nonresident Tuition Certification			
	Remarks												
	SignatureTitle									Fees Paid forterm of(if any) = \$			
В.	The student registered: DateNumber of Units								of	(i	f any)	= \$	
		natureTitle											
	CD	U Host Campus											

 $<sup>\</sup>boldsymbol{\star}$  Not used as an ID number and will not be communicated to third party.

## The California State University Policies and Procedures for Intrasystem Concurrent Enrollment

## **Eligibility Requirements**

### Undergraduate

- 1. Student has completed at least one term at the home campus as a matriculated student and earned at least 12 units there.
- 2. Student has attained a grade point average of 2.0 in all work completed at the home campus and is in good standing at that campus.
- 3. Student will be is enrolled at home campus during the period of concurrent enrollment at host campus.

#### Graduate

- 1. The student has completed at least one term at the home campus as a matriculated student and will be enrolled concurrently in such status.
- 2. The student has been admitted to or is enrolled in an authorized graduate program at the home campus.
- 3. The student was in good standing at the last college attended.

#### **Enrollment Conditions**

- 1. Approval of concurrent enrollment is valid only for the term specified and is subject to space availability and registration priority policies at host campus.
- 2. Academic advisement is available only at the home campus.
- 3. Concurrent enrollment is possible only in overlapping terms, e.g. semester campus to sem. campus, quarter to quarter.
- 4. Evidence of completion of course prerequisites may be required at the host campus (i.e., personal transcripts or grade reports).
- 5. Financial aid is available only through the home campus and students eligible for veterans, rehabilitation, social security and other federal, state or county benefits must secure eligibility certification through the home campus.
- 6. Participation in student activities at the host campus is subject to any limitations, which may exist at that campus. Similarly, student union facilities will be available according to policies at each campus.
- 7. Parking on the host campus will be available on the basis of a term fee within campus parking availability or on a daily fee basis
- 8. Information concerning host campus identification card policies will be available at the time of registration.

#### **Procedures**

- 1. Student completes application and submits to the Office of Admission & Records at home campus well in advance of the first day of classes at both campuses. Contact host campus for deadlines, if any.
- 2. Home campus registrar designee completes Part II and forwards to host campus registrar designee if approved, or returns to student, if disapproved. The approved application may be given to student so that he/she can submit it to host campus.
- 3. Host campus registrar completes Part III-A and provides a copy to student with registration instructions.
- 4. Concurrently enrolled student pays CSU registration fees on home campus based upon the total number of units for which she/he is or plans to be registered including units on the home as well as host campus(es), e.g. three units at home and three units at host equals part time fees, and six units at home and 3 units at host equals full time fees. Payment is certified on all copies of the application. Home campus non-resident tuition fees, as appropriate, are paid at the same time and entry made with the fee certification.
- 5. Student registers at host campus presenting approved copy(ies) of the application. Host campus non-resident tuition fees and any user fees are paid and entry is made on the application for concurrent and/or visitor status.
- 6. Host campus completes Part III-B.
- 7. Program changes will be accomplished by following standard procedures on both campuses. Official notification will be provided by the host campus to the home campus. If a student withdraws from the home campus and requests refund for the refundable portion of the State University fee, the host campus must be notified.
- 8. Permanent academic records will be maintained at the campus where courses are completed. A record of credit earned at a host campus will be available to the student and to the home campus upon request by the student or registrar of the home campus.